



Terms of Reference and Vision 2018-21

Terms of Reference

The Archaeology Training Forum is a delegate body comprising representatives of UK-wide and national organisations which have a locus in the issues of training and career development in archaeology. ATF's terms of reference are

1. To stimulate **liaison** across the sector between organisations with an interest in the coordination and provision of training in archaeological and related skills
2. To promote current and encourage future high-quality **training provision** by member bodies and others
3. To work with employers, policy makers and funding bodies in the sector to identify a **framework of priorities** for training and professional development for people working and volunteering in the sector
4. To work with training providers and educators towards the **alignment of existing and proposed** training opportunities, to provide training that is relevant and accessible to all
5. To promote and broaden **equality of access** to careers in and engagement with the sector
6. To encourage the **validation** of training units and their integration within a widely accepted professional career structure
7. To **act as the UK's representative** on aspects of training and career development in archaeology, working with other national and international bodies.

Our Vision is ...

*To ensure a sustainable future for a discipline that is open to all;
with archaeologists able to access high-quality, formal and informal
education, training and career development opportunities
leading to qualifications and recognition that demonstrate their
expert skills, competence and knowledge.*

In order to achieve its aspirations, the ATF will

- promote **opportunities** for training, continuing professional development and career progression
- promote **the value of training** to employers and employees via an annual **Archaeology Training Award** and through dissemination of relevant research
- **work closely with sector skills bodies**, and other comparable bodies, to tap into UK-wide skills-based initiatives for the benefit of the discipline
- promote the use and development of the **National Occupational Standards** in Archaeological Practice
- support the **NVQ in Archaeological Practice** by promoting its take up and value
- promote **Apprenticeships and non-graduate entry routes** into the profession
- support learners at work and workers in learning through promoting the provision of **online resources** for training and development
- encourage the delivery of training and development to accommodate **the needs of all**, including diversity and equality groups
- support **standards** for training, including for the voluntary sector
- **publicise the work of the Forum** and promote its achievements
- **review progress annually** against the aims of the Forum and publicise via the ATF website

Member bodies of the ATF (July 2018) are:

Archaeology Scotland

www.archaeologyscotland.org.uk

Association of Local Government Archaeological Officers (ALGAO)

www.algao.org.uk

Cadw

www.cadw.wales.gov.uk

Chartered Institute for Archaeologists (CIfA)

www.archaeologists.net

Council for British Archaeology (CBA)

www.archaeologyuk.org

Department for Communities for Northern Ireland

www.communities-ni.gov.uk/topics/historic-environment

Federation of Archaeological Managers and Employers (FAME)

www.famearchaeology.co.uk

Historic England

www.historicengland.org.uk

Historic Environment Scotland (HES)

www.historicenvironment.scot

Institute of Historic Buildings Conservation (IHBC)

www.ihbc.org.uk

Nautical Archaeology Society (NAS)

www.nauticalarchaeologysociety.org

Prospect Heritage Group

www.prospect.org.uk/about/group/G03/public?ts=1

Royal Commission on the Ancient and Historical Monuments of Wales (RCAHMW)

www.rcahmw.gov.uk

Society for Museum Archaeology (SMA)

www.socmusarch.org.uk

University Archaeology UK (UAUK)

www.universityarchaeology.co.uk